IITPKD/Admin./Adhoc/2025-26/03   **01st July 2025**

Notification for Recruitment of Library Trainee at Central Library - On Contract

Indian Institute of Technology Palakkad invites online applications for the below-mentioned post on contract basis:

Name of the Post: Library Trainee at Central Library (On Contract)		
Sl. No.	**Details**	
1	No. of Posts	**02** (Two)
2	Desirable Qualifications	**Essential:** Master of Library and Information Science (M.Lib.I.Sc.) from a recognized university/institute with at least 60% marks or an equivalent grade, obtained after graduation. Candidates who are awaiting final or last semester results of their M.Lib.I.Sc. programs can also apply.
3	Desirable Experience / Skills	Proficiency in English communication and a basic understanding of IT and its applications in library operations.
4	Job responsibilities	Library Trainees will be required to work six days a week and may be assigned to different shifts based on the library's operational needs. They will benefit from a dynamic learning environment with hands-on training in key functional areas of the institute library, including Circulation, Acquisition, Technical Processing, and Reprography sections. Trainees are expected to assist Library Officials in daily operations and undertake any additional responsibilities assigned by the reporting authorities as needed.
5	Maximum Age	Not exceeding 27 years as on the date of closure of application.
6	Stipend	Rs. 20,000/- per month
7	Contract Period	One year
8	Work Location	Central Library, IIT Palakkad
9	Selection Process	Based on the assessment of above-mentioned requirements. If the number of applicants exceeds expectations, the selection process may include a written test, an interview, or both.

General Instructions to the Candidates

- The above positions are purely on contract basis.
- The completion of the period of the contract will not confer any right for further extension, regularization, Or permanency at the Institute.
- Candidates must be citizens of India.
- Housing, HRA and Travelling allowances will not be provided by the institute.

How to apply:

Candidates satisfying the required qualification and experience may submit their application [here](#).

The candidate is expected to join immediately after receiving the offer letter. The last date for submitting applications is **16:00 hrs on 14th July 2025.**