

MINUTES OF THE PRE-BID MEETING HELD ON 26.07.2022 AT 3 PM

**RENDERING HOUSE KEEPING SERVICES TO VARIOUS ACADEMIC BUILDINGS
 OF IIT PALAKKAD (TEMPORARY, NILA AND MAIN CAMPUSES)**

Tender No. 17/IITPKD/EWD/2022-23/008, Date of Publishing: 21.07.2022

Sl no	Query from bidders	Reply
1	From the estimate how many man powers are calculated	The bidders advised to visit the site and decide the manpower requirement and quote accordingly. The estimated cost based on the area mentioned in the tender document.
2	Whether GST Included in the estimate	GST included in the estimate
3	Total working days are mentioned as 26 days and the house keeping service shall be provided including Sundays and Institute Holidays by making alternative weekly off arrangements without any extra claim if their full strength is to be present or skeleton to be present on these days.	The house keeping service shall be provided including Sundays by making alternative weekly off arrangements by the agency without any extra claim wherever lagging in the schedule of work given in the tender document
4	Can bidders visit the site	Bidder can visit the site as per tender conditions mentioned clause no.1.16 in Eligibility bid
5	Timing for Laborers	Bidders can refer to the tender clause no.2.12 in Eligibility bid
6	Materials and Machinery	Bidder can refer Annexure ID & IE of Technical bid
7	Waste management	Bidders can refer to the tender clause no.1.9,1.9.1,1.9.2,1.9.3
8	Waste removal from the site requested by weekly.	Bidders can refer to the tender clause no.1.9,1.9.1,1.9.2,1.9.3
8	General	It is informed to the bidders that the Oversight Committee, appointed by the Institute, will periodically observe all the sites and if the services are not satisfactory, a penalty will be imposed on

		the agency as per the contract rules & regulations mentioned in the schedule as per tender condition clause no 5, Page no.13 of Technical bid
9	Whether wages followed by Central/State wages	Bidder can refer the clause no 1.11 of Eligibility bid
10	Payment terms	Bidders can refer to the tender clause no. 12 of technical bid
11	Uniform for the laborers	Bidders can refer to clause no. 2.9.1 and 2.10 of Eligibility bid
12	Whether any Exemption of EMD for MSME	Bidders can refer to clause no. 1.17.7 of Eligibility Bid