

MINUTES OF THE PRE-BID MEETING HELD ON 12.04.2019 AT ROOM NO.27, GROUND FLOOR, ACADEMIC BLOCK, TEMPORARY CAMPUS IN CONNECTION WITH OUR RFP NO: IITPKD/PUR/001/2019-20 FOR REGISTRATION OF SUPPLIERS FOR SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF SCIENTIFIC AND RESEARCH EQUIPMENTS

The following members of the Committee were present:

1. Dr. Sovan Lal Das, Associate Professor of Mechanical Engineering – Chairperson
2. Dr. Jayakumar Balakrishnan, Assistant Professor of Physics – Member
3. Dr. Soham Manni, Assistant Professor of Physics – Member
4. Dr. B. Thiagarajan, Deputy Registrar (Stores/Purchase)- Purchase Nominee
5. Shir. Muralee Krishnan U Nair, Assistant Registrar (Finance & Accounts) – Finance Nominee

Dr. Dinesh Jagadeesan could not attend the meeting due to pre occupation.

The Tender Document was uploaded in our website & CPP Portal on 03.04.2019

The following prospective bidders attended the Pre Bid Meeting on 12.04.2019

1. M/s. Innovative Instruments, Trivandrum
2. M/s. Osaw Industrial Products Pvt. Ltd., Haryana
3. M/s. Spinco Biotech Pvt. Ltd., Chennai


Opening Remarks:

Dr. Jayakumar Balakrishnan welcomed the participating member and suppliers.


The purpose of Pre-Bid Meeting is to explain the various important provisions of the bidding documents to the prospective bidders and to clarify the queries that the bidders may have in the subject, bidding documents.

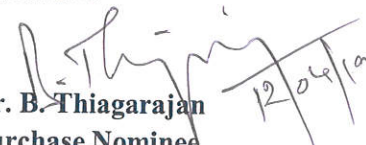
In the pre-bid meeting the following queries were raised by the prospective bidders, and the reply given by the committee is as detailed in the following table:

Sl. No	Query	Reply
1.	As per Annexure – I (Page No. 14) as mentioned that the equipment name only. There is no detailed specification of the item	It is informed that the RFP for only registration of supplier who can supply the tendered item. The qualified vendor will be called for Limited tender enquiry with the detailed specifications.
2.	Regarding the result of tender	The results of the tender should be published in the Institute website.
3.	Submission of tender	It is informed to the vendors to refer the RFP terms and conditions.
4.	Hard copy of the Equipment List	It is informed to the vendors to Provide Link to verify the equipment model, catalogue no and etc.
5.	User list	Existing user list must be provided as per Annexure II (Sl No.6)



Dr. Jayakumar B
Member


Dr. Soham Manni
Member


Dr. Dinesh Jagadeesan
Member


Dr. B. Thiagarajan
Purchase Nominee


Shri. Muralee Krishnan U Nair
Finance Nominee


Dr. Sovan Lal Das
Chair person